



EXECUTIVE

BURNLEY TOWN HALL

Wednesday, 22nd September, 2021 at 6.30 pm

PRESENT

MEMBERS

Councillors A Anwar (Chair), S Graham (Vice-Chair), B Foster, J Harbour, M Lishman and A Raja

OFFICERS

Mick Cartledge	– Chief Executive
Lukman Patel	– Chief Operating Officer
Howard Hamilton-Smith	– Head of Finance and Property
Joanne Swift	– Head of Streetscene
Alison McEwan	– Democracy Officer
Clare Jackson	– Housing Manager

IN ATTENDANCE

One member of the press

36. Apologies

There were no apologies as all members were present.

37. Minutes

The minutes of the meeting held on 18th August were approved as a correct record.

38. Additional Items of Business

Members resolved that Agenda Item 15 – Pioneer Place was to be withdrawn.

39. Declaration of Interest

There were none.

40. Right To Speak

Cllr Hosker addressed the meeting through the Request to Speak procedures set out in the Council Procedure Rules. His question related to the condition of bowling greens and their maintenance. Cllr Margaret Lishman responded, setting out the actions being taken to improve the condition and also to foster links with bowling clubs.

41. Recycling Collections

In moving her report Cllr Bea Foster thanked officers involved in the review for all their hard work.

PURPOSE

1. To report back to the Executive on the progress made to the recycling services since 2019.
2. To seek Executive approval for the introduction of a further phase of the rollout of the recycling wheeled bins.
3. To seek approval to consult with residents who are not on wheeled bin service.

REASONS FOR DECISION

1. Executive approval was granted in July 2019 for the initial rollout of the recycling wheeled bin programme. An Executive decision was also made at this time to undertake a further review of the areas that were not selected in 2019 for 'Phase One' rollout.
2. The properties highlighted in Green in Appendix 1, have similar characteristics to the properties already moved onto the recycling wheeled bins in phase 1, so should allow a simple transition.
3. Those properties highlighted in Amber in Appendix 2, don't fully meet the original criteria however could potentially be added to the wheeled bins service. By undertaking further / detailed consultation the Council will ensure that the recycling service provided continues to meet the recycling needs of all its residents within the local area. The detailed consultation will take on board the views of all residents from the selected areas; in order to determine future collection methods and wider strategies for the Recycling Service.

DECISION

The Executive resolved to:

1. Approve the changes to include an additional 617 (approx) properties onto the wheeled recycling bin service as edged in Green in Appendix 1.
2. Approve a process of further consultation with designated residents to ascertain the feasibility of approximately 802 additional properties to be considered for the wheeled bin recycling service as edged in Amber in Appendix 1.

3. Approve the introduction of a chargeable large recycling wheeled bin policy.
4. Approve the spend of £50,000 from the waste contingency budget to rollout the proposed changes and for the purchase of recycling equipment.
5. Delegate authority to the Head of Streetscene in consultation with the Executive Member for Community and Environmental Services to undertake the procurement of recycling equipment, in accordance with the Council's Standing Orders procedures.
6. Delegate authority to the Head of Streetscene in consultation with the Executive Member for Community and Environmental Services to undertake the final selection of the properties to be included in the programme following the resident consultation of those properties edged in Amber in Appendix 1.

42. Contaminated Land Strategy 2021-26

PURPOSE

To seek approval and adoption of the reviewed Burnley Borough Council Contaminated Land Strategy 2021-2026

REASON FOR DECISION

Government guidance recommends that the Strategy is reviewed every 5 Years. The Strategy was last reviewed in 2015. There have been no significant changes to the Strategy since the last review.

DECISION

That the Executive approve and adopt The Contaminated Land Strategy 2021-2026 (The Strategy) as set out in Appendix A to this report.

43. Mobile Homes Site Fit & Proper Person Fees Policy

PURPOSE

To adopt the Mobile Homes Site Fit and Proper Person Fee Policy.

REASON FOR DECISION

To enable a fee to be charged for the implementation of The Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) (England) Regulations 2020.

DECISION

1. That the Executive approves the Fit and Proper Person Assessment Fee Policy and the introduction of a fee at £290 for the assessment of fit and proper person applications from mobile home sites as detailed in appendix 1.
2. That authority is delegated to the Head of Housing and Development Control in consultation with the Portfolio Holder to make any minor amendments to the policy that may be necessary when it is reviewed annually.

44. Revenue Budget Monitoring 2021-22 Quarter 1

In moving her report Cllr Sue Graham noted that it is usual to have variances at this point in the year, and that at the same period last year the variance was much bigger. Some income across the Council has been reduced and whilst some compensation was received it did not cover all losses. The position would be closely monitored throughout the year.

PURPOSE

1. To report the forecast outturn position for the year as at 31 March 2022 based upon actual spending and income to 30 June 2021.
2. Members are asked to note the financial impact of the Coronavirus pandemic as can be seen in paragraph 5. In view of these exceptional times the revenue monitoring position is uncertain.

REASONS FOR DECISION

To give consideration to the level of revenue spending and income in 2021/22 as part of the effective governance of the Council and to ensure that appropriate management action is taken to ensure a balanced financial position.

DECISION

The Executive resolved to:

- a. Note the projected revenue budget forecast position of a net overspend of £195k, as summarised in table 1 and detailed in Appendix 1.
- b. Note that further income compensation is to be received for the period April – June 2021. Where these income losses are more than 5% of a council's planned income from sales, fees and charges, the government will cover them for 75p in every pound lost. See paragraph 13 for further details.
- c. Approve the establishment of a new collection fund deficit reserve. See paragraph 6 for further details.

And to seek approval from Full Council for:

- d. The latest revised net budget of **£15.419m** as shown in Table 1, and
- e. The net transfers from earmarked reserves of **£1.816m** as shown in Appendix 2.

45. Capital Budget Monitoring 2021-22 Quarter 1

PURPOSE

To provide Members with an update on capital expenditure and the resources position along with highlighting any variances.

REASON FOR DECISION

To effectively manage the 2021/22 capital programme.

DECISION

1. The Executive resolved to:
 - a. Recommend to Full Council, approval of net budget changes totalling a decrease of £4,284,007 giving a revised capital budget for 2021/22 totalling £16,243,296 as detailed in Appendix 1.
 - b. Recommend to Full Council, approval of the proposed financing of the revised capital budget totalling £16,243,296 as shown in Appendix 2.
 - c. Note the latest estimated year end position on capital receipts and contributions showing an assumed balance of £1,985,183 at 31 March 2022 as shown in Appendix 3.

46. Revenue Budget 2022-25 - Latest Position & Savings Proposals

PURPOSE

1. To update The Executive on the latest position regarding balancing the Council's 2022/25 revenue budgets.
2. To outline proposed savings for recommendation to Full Council.

REASON FOR DECISION

To progress the preparation of the Council's 2022/23 revenue budgets.

DECISION

The Executive resolved to recommend to Full Council the proposed savings totalling £139k to assist in balancing the 2022/23 revenue budget.

47. Exclusion of the Public

RESOLVED

That the public are to be excluded from the meeting before discussion takes place on Minute 48 relating to Waste Fleet Options on the grounds that in view of the nature of the business to be transacted if the public were present there would be a disclosure to them of exempt information within the meaning of Schedule 12A of the Local Government Act 1972.

48. Waste Fleet Options

PURPOSE

To consider a report on the current contract options regarding upgrading the Waste and Cleansing Vehicle fleet.

REASON FOR DECISION

The current condition of the existing fleet associated with the increased utilisation. This alongside the current supply chain / lead time delays for the provision of replacement fleet, requires current consideration.

DECISION

The Executive resolved to;

- i) Replace the fleet for the remainder of the existing Contract, (including the 2-year extension period) from 2022 until 2025 and supports Urbaser entering into an agreement to do so.
- ii) Approve the annual increase of fleet lease costs of circa. £63k and the financing cost to be met annually by operational incomes and efficiency savings.
- iii) Delegate the authority to the Head of Streetscene in consultation with the Executive member for Community Services to negotiate relevant terms with Urbaser for this decision.
- iv) Delegates authority to the Head of Legal and Democratic Services, to execute all documents necessary to finalise this decision as part of the terms of the contract extension agreement that was agreed by the Executive on 18th June 2019 and the Individual Member Decision obtained in December 2019 that set out the contract extension arrangements.